

# GUIDELINES FOR CASE REPORTS\*

Before submitting a case report, be sure to perform a sufficient literature search to ascertain that your case is unique or that your report would add a new teaching point to the current literature. For example, a case of takotsubo cardiomyopathy should not be submitted if it is an isolated case with nothing unusual about the clinical presentation or the causal evidence.

## **General**

- Number of Authors: No more than 7 (fewer would be better). Authors must have participated in patient treatment, imaging, or pathology (if fundamental to the message). Most other contributors, particularly manuscript writers, editors, and researchers, should be thanked in an acknowledgment at the end of the text.
- Number of Words: Approx. 850 to 1,750 (abstract plus text and references)
- Number of References: From 5 to 30
- Maximum Number of Figures: About 6, with some exceptions. Note that each PART of a figure counts as 1 figure (example: Fig. 1A and 1B = 2 figures).

## **Required Components**

- Title page (must be complete). Corresponding author on the title page must match the corresponding author designated on Editorial Manager during the submission process.)
- Abstract (up to 250 words)
- Key words (up to 10)
- Introduction
- Case Report
- Discussion
- References (cite in numerical order in text and reference section; complete instructions are contained in Information for Authors. Turn off EndNote if that is in use. Disable Word's automatic numbering feature if that is in use, and number each reference manually.)
- Figure legends, if applicable (one legend for each PART of each figure (example: 1A and 1B must be described individually)
- Tables, if applicable (cite in text)
- Figures, if applicable (cite in text; submit as separate files)
- Motion images, if applicable (cite in text with the matching figure; example: Figure 2, Movie 1)

All items above are described in more detail in [Information for Authors](#). Be sure to view this information in detail before submitting a manuscript.

\*There is a \$70.00 USD **nonrefundable** fee for Case Reports. Fees will be payable, upon submission, by credit or debit card or your personal PayPal account; after the successful fee transaction, the paper will be reviewed. Authors eligible for waivers include *THI Journal* Editorial Board members, Editorial Consultants, Reviewers, and THI Professional Staff members. *Please do not request a waiver unless one of the authors is eligible.*